



January 18, 2022

If you did not receive the corporate memo in your inbox, please be guided accordingly for **Covid related symptoms**. You will not be assessed points for this period:

“Effective for absences due to illness from **December 1, 2021**, we will temporarily suspend enforcement of criteria set forth in the Corporate Absence Control Policy defining excessive use of sick leave and occurrences of absences (III Provision for Absence, VI Procedure for Documenting Points). Sick Leave forms (SLA-28) will not be required except under the circumstances when the Carrier suspects sick leave abuse or when a pattern of absences is detected.

This temporary modification of the Attendance Policy enforcement will be in effect for all absences from December 1, 2021 through **March 31, 2022** and will then automatically expire unless renewed by the Long Island Rail Road.”

Furthermore, **if you cannot schedule a doctor visit** or urgent care facility and are asked to submit written documentation, then you may need to contact your local government for documentation to quarantine.

Nassau County - <https://www.nassaucountyny.gov/5340/COVID-19-IsolationQuarantine-Orders>

Suffolk County - <https://www.suffolkcountyny.gov/HEALTH>

NYC - Dial 311 and use option #6.