



BROTHERHOOD OF RAILROAD SIGNALMEN
917 SHENANDOAH SHORES ROAD • FRONT ROYAL, VA 22630
(540) 622-6522 • FAX (540) 622-6532

ATTENTION: Jerry C. Boles — Secretary Treasurer

CONFIRMATION OF ATTENDANCE

— LOCAL FINANCIAL SECRETARY'S TRAINING CLASSES —

Front Royal, VA — Training begins at 9:00 a.m.

Name _____

Address _____

City, State, Zip _____

Title, Local _____

Contact Phone Number _____ Shirt Size _____

This is to confirm that I plan to attend the Local Financial Secretary Training Class in Front Royal, Virginia, on _____

Please mail, fax, or email your confirmation to: Cynthia Haley at cdh@brs.org

RECORDING-FINANCIAL SECRETARY TRAINING

Time: 9 a.m.-5 p.m.

Location: BRS Grand Lodge, 917 Shenandoah Shores Road
Front Royal, VA 22630

The BRS conducts RFS training classes at BRS Grand Lodge, in Front Royal, Virginia.

Classes are basic training on required reporting and will include hands-on computer training for our computerized membership system and accounting package.

The classes are limited to 10 members and will be on a first-come first-registered basis. All training materials are supplied by Grand Lodge as well as laptop computers for the training.

The proposed dates for this training are:

Monday, April 10 through **Wednesday, April 12, 2017**

— JUST ADDED —

Monday, June 5 through **Wednesday, June 7, 2017**

If you are interested in attending a training session, please complete the form below and return to our office. You can mail it to the address on the form, or e-mail your sign-up sheet to cdh@brs.org or fax it to (540) 622-6532, **Attention:** Cynthia.

Contact: (540) 622-6522 ext. 527